



154 En'owkin Trail
Penticton, B.C.
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JOB POSTING

Title: Youth Justice Coordinator

The South Okanagan Restorative Justice Program is seeking a Youth Justice Coordinator to join our Justice team. The Youth Justice Coordinator is responsible for supporting both the Restorative Justice Manager and the Corrections Liaison Worker. This includes revitalizing traditional cultural knowledge and practice in our Syilx Youth, providing research on restorative justice issues, provide intake and scheduling duties, assist with interim and year end reporting, meet with Youth Workers and Family Preservation Workers within the 4 south Okanagan Nation Bands (PIB, OIB, LSIB, USIB) to develop youth prevention and cultural activities, provide restorative justice presentations and core program facilitation. Providing adequate services will result in a fair and responsible Okanagan Justice Program that allows for justice and probation to be carried out in an effective manner with in the communities which will have a significant effect on the overall wellbeing of community members.

Term: Four Days per week (28 hours per week), 9:00 am – 5:00 pm, Monday - Thursday

Responsibilities:

- Provide support to the Justice Manager and Corrections Liaison in the day to day operations
- Assist with the planning and development of the annual work plan in consultation with the communities on community justice activities
- Assist Justice Manager with reporting requirements to funders
- Arrange formal Community Advisory Committee (CAC) Meetings on a quarterly basis
- Work closely with the RCMP First Nations Policing members and Community Safety Officers assigned to each community
- Act as a liaison between the program, the communities and external agencies
- Provide support to the community Justice, Health and Social Development committees to ensure appropriate decision making
- Collaborate with current relevant programs at each Band responsive to Youth prevention and restorative justice initiatives
- Coordinate seasonal cultural camps and community-driven youth prevention activities
- Guide Committees through Aboriginal Healing Plans, community justice process
- Conduct research into client backgrounds and into sentencing options
- Ensure proper forms and records are in place for each case, inclusive of statistical reporting
- Maintain confidential client records
- Maintain confidential records of decisions
- Document sentencing options
- Conduct research and further develop community justice programs to ensure that effective programs are in place
- Search for on-going additional training and training support options
- Remain current with best practices in the field of community justice
- Provide other related duties and continuous support for all ENOWKIN CENTRE programs and subsidiaries during work hours

Essential Requirements:

Any combination of education, training and/or experience equivalent to a Degree in Youth and Community Work, Criminology, Education, Social Work, Psychology, Social Science, Suxkinxitem (Syilx helper) training/experience – ***please provide examples in application package (i.e. sweat lodge leader, talking support circles leader, Syilx self-help***



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methods) and other related area and/or experience in the criminal justice system, the impact of Restorative Justice interventions and understanding of community-based organizations.

Competencies/Experience/ Knowledge:

Previous work experience analyzing, summarizing and synthesizing a variety of written information:

- Group facilitation and community development
- Statistical data collection and analysis
- Program and project funding acquisition
- Youth Justice worker must be knowledgeable in Community Justice Theory and Model
- Traditional Community Justice Models
- Restorative Justice Theories and Models
- Understanding of local, economic, cultural and political environment
- Coordinate and implement Community Justice programs and adapt each program to fit within each aboriginal community
- Knowledgeable about Aboriginal youth justice issues
- Knowledgeable about Syilx community dynamics and lifestyle

Personal Attributes:

The Youth Justice Worker will maintain strict confidentiality. The incumbent will also be:

- Honest and Trustworthy
- Respectful, possess cultural awareness and sensitivity
- Must be flexible and demonstrate sound work ethic
- Possess analytical and problem-solving skills
- Possess knowledge of internal community protocols
- Time management and stress management skills
- Excellent verbal and written communication

Working Conditions:

- Requirement to work under consistently changing of schedule and workload
- Required to have a high skills level in innovation and initiative
- Ability to work under minimal supervision
- Exposure to flexible working hours, may include evenings or week-ends, frequent computer use
- Must be able to work under high stress working conditions
- Valid Driver's License and own vehicle, willingness to travel to sites for program activities within the south Okanagan areas

Closing Date: Friday June 28, 2019 at 4:30 pm

Start Date: Monday July 8, 2019

Application Process: Please send covering letter and full CV including 3 reference letters by email to En'owkin Centre Human Resources Manager, Anna Tonasket at: justicecoordinator@vip.net